

# COATESVILLE AREA SCHOOL DISTRICT SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium  
MAY 28, 2019 - 7:00 PM

## OPENING ACTIVITIES

### 1. CALL TO ORDER AT 7:07 P.M.

### 2. READING OF MISSION STATEMENT

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### 3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### 4. ROLL CALL

#### Board of School Directors

Robert J. Fisher, President - <i>present</i>	(Education Committee)
Thomas N. Keech, Vice President - <i>present</i>	(Finance Committee)
Henry J. Assetto - <i>present</i>	(Education Committee)
Tyrone Carter - <i>present</i>	(Operations Committee)
James Hills - <i>present</i>	(Finance Committee)
Robert T. Marshall, Jr. - <i>present</i>	(Education & Policy Committees)
Brandon J. Rhone - <i>present</i>	(Operations & Policy Committees)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)
Ann M. Wuertz - <i>present</i>	(Finance & Operations Committees)

#### Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Karen Hall, Director of Human Resources and School Board Secretary - *present*  
Lisa Hauswirth, Director of Special Education - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*  
Rita Perez, Director of Pupil Services - *present*

#### Student Representatives

Diamond Marrow, Senior Class Representative - *present*  
Beamlak Abraham, Junior Class Representative - *present*

#### Solicitor

Michael I. Levin, Esquire – *not present*

### 5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Modification(s):*

➤ Motion to Table - Item Q - Dismissal Resolution

Recommended Motion: That the Board of School Directors Table Motion Item Q - Dismissal Resolution.

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 5-4-0

Opposed:

Keech, Fisher

Rhone & Marshall

*Addition(s):*

➤ Independent Review and Audit of Special Education

Recommended Motion: That the Board of School Directors approve the addition of an Independent Review and Audit of Special Education to this Agenda.

Motion: Brandon Rhone

Second: Henry Assetto

Vote: 8-1-0

Opposed:

Siedenbuehl

➤ RFP for CASD Solicitor

Recommended Motion: That the Board of School Directors approve the addition of an RFP for a CASD Solicitor.

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 7-2-0

Opposed:

Siedenbuehl & Wuertz

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the April 23, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 9-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the May 14, 2019 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 9-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

1. Emil Meyer – School Tax
2. Jill Santiago – Middle School
3. Patty Shesko
4. Erin Scheivert
5. Linda Laird – Middle School
6. Karen Atwell – Before & After Care
7. Catherine Courreges – Taxes
8. Ralph Simpson, Lincoln University  
Teacher & Administration Recruitment

**EXECUTIVE SESSION**

An executive session was held on Monday, May 14, 2019 for legal and personnel reasons.

**STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Ms. Beamlak Abraham and graduating senior class representative, Ms. Diamond Marrow, who will be matriculating at Susquehanna University in the fall.

*Congratulations to the entire Class of 2019!*

**SUPERINTENDENT’S REPORT**

The superintendent’s report was provided by Dr. Cathy Taschner.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
June 11, 2019	6:00 PM	All Committees & Special Meeting	CASH Auditorium
June 25, 2019	7:00 PM	School Board Meeting	CASH Auditorium

**SPECIAL REPORTS**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**CONSENT AGENDA** (Robert Fisher, Board President)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- 1. A. Financial Statements
- 1. E. Scott Field Agreement
- 1. G. Scott Middle School Grade Configuration Change
- 1. H. North Brandywine Middle School Configuration Change
- 1. K. Bayridge Consortium, Inc. – Letter of Agreement
- 1. L. Ellin Oliver Keene – Contract for Speaking Engagement
- 1. N. PA Commission on Crime and Delinquency [PCCD] Safe Schools Grant Award
- 1. O. Nemours / Alfred I. Dupont Hospital for Children - Educational Services Agreement
- 1. P. District Initiated Appeals - Valbridge Property Advisors
- 1. Q. Dismissal Resolution
- 1. R. Independent Review and Audit of Special Education
- 1. S. RFP for CASD Solicitor
- 1. T. Human Resources Report
  
- 2. A. Confidential Services Contract – Bayada Home Health Care, Inc. – 10011119
- 2. B. Confidential Services Contract – Bayada Home Health Care, Inc. – 10006868
- 2. C. Adjudication 10011851
- 2. D. Adjudication 10016580

Motion: Robert Marshall

Second: Thomas Keech

Vote: 9-0-0

**1. FINANCE COMMITTEE** (Thomas Keech, Chair)

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements and bills payable, as presented. ([Enclosure](#))

Motion: Ann Wuertz

Second: Tom Keech

Vote: 9-0-0

**B. Shred-It Service Agreement for ABM, Inc.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Service Agreement between CASD and Shred-It for shredding work at CASD. ([Enclosure](#))

**C. CATA Memorandum of Understanding – Unpaid Leave**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding with CATA for unpaid leave, as presented. ([Enclosure](#))

**D. Chester County Intermediate Unit Occupational Education Budget Adoption Resolution**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2019-2020 C.C.I.U. Occupational Education Budget in the amount of \$29,995,043, as presented. ([Enclosure](#))

**E. Scott Field Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the agreement for work at Scott Field, as presented. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

**Motion to Table:**

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 6-3-0

Opposed:  
Wuertz, Hills  
Siedenbuehl

**F. RFP Childcare Award (Before and After School) – A Child’s Place (ACP)**

**RECOMMENDED MOTION:** That the Board of School Directors award the Childcare (Before and After) RFP to A Child’s Place (ACP).

**G. Scott Middle School Grade Configuration Change**

**RECOMMENDED MOTION:** That the Board of School Directors approve the grade configuration change for Scott Middle School. Scott Middle School will serve 6<sup>th</sup> grade students.

Motion: James Hills

Second: Ann Wuertz

**Motion to Table Items G and H:**

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 9-0-0

**H. North Brandywine Middle School Configuration Change**

**RECOMMENDED MOTION:** That the Board of School Directors approve the grade configuration changes for North Brandywine Middle School. North Brandywine will serve 7<sup>th</sup> and 8<sup>th</sup> Grade students.

**I. Sycamore International Recycling Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve Sycamore International for recycling, as presented. ([Enclosure](#))

**J. HP Financial Services Quote for Chromebooks**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Quote from HP Financial Services for one-to-one laptops, as presented. ([Enclosure](#))

**K. Bayridge Consortium, Inc. – Letter of Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Letter of Agreement between CASD and Bayridge Consortium to provide professional development services for the 2019-2020 school year. Services will be paid for with Title II professional development funds. ([Enclosure](#))

Motion: Brandon Rhone

Second: James Hills

Vote: 3-6-0 | Motion Failed

Opposed:  
Assetto, Keech, Rhone  
Fisher, Carter & Marshall

**L. Ellin Oliver Keene – Contract for Speaking Engagement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Contract with Ellin Oliver Keene for professional development services, as presented. Services will be paid for with Title II professional development funds. ([Enclosure](#))

Motion: Brandon Rhone                      Second: Henry Assetto                      Vote: 3-6-0 | Motion Failed  
Opposed: Assetto, Keech,  
Fisher, Rhone, Carter & Marshall

**M. Project Lead the Way, Inc. (PLTW) Curriculum and Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the use of the PLTW Program Agreement and the PLTW curriculum, as presented. ([Enclosure](#))

**N. PA Commission on Crime and Delinquency [PCCD] Safe Schools Grant Award**

**RECOMMENDED MOTION:** That the Board of School Directors approve the PCCD grant in the amount of \$138,000 to support the purchase and installation of all security technology.

Motion: Brandon Rhone                      Second: Ann Wuertz                      Vote: 9-0-0

**O. Nemours / Alfred I. Dupont Hospital for Children - Educational Services Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Educational Services Agreement between the Nemours Foundation on behalf of its Nemours/Alfred I. Dupont Hospital for Children and CASD, effective April 23, 2019 for the 2018-2019 school year. ([Enclosure](#))

Motion: Brandon Rhone                      Second: Tom Keech                      Vote: 9-0-0

**P. District Initiated Appeals - Valbridge Property Advisors**

**RECOMMENDED MOTION:** That the Board of School Directors appoint Valbridge Property Advisors to review the assessment of properties in the Coatesville Area School District at a cost of \$3,000.

Motion: Robert Marshall                      Second: Brandon Rhone                      Vote: 9-0-0

**Q. Dismissal Resolution**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Dismissal Resolution, as presented. ([Enclosure](#))

***Motion to Table:***

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 5-4-0  
Opposed: Keech, Fisher  
Rhone & Marshall

**R. Independent Review and Audit of Special Education**

**RECOMMENDED MOTION:** That the Board of School Directors approve an independent review and audit of the District's Special Education Program and Department. The review will be conducted by an Independent Consultant with experience in developing and supervising special education services and programs serving large, diverse populations with a variety of educational needs. The selection and hiring of the Consultant will be approved by the CASD Board of School Directors.

Motion: Robert Marshall                      Second: Brandon Rhone                      Vote: 7-2-0  
Opposed:  
Wuertz & Siedenbuehl

**S. RFP for CASD Solicitor**

**RECOMMENDED MOTION:** That the Board of School Directors approve and direct the Superintendent and/or the Director of Business Administration to conduct a Request for Proposals (RFP) for a Solicitor for the Coatesville Area School District to be completed by June 7, 2019.

Motion: Robert Marshall

Second: Henry Assetto

Vote: 7-2-0

Opposed:

Wuertz & Siedenbuehl

**T. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Eggles, Maribel, Spanish Teacher for North Brandywine Middle School. Letter Dated: 5/15/2019. Reason: Personal. Effective: 6/7/2019.

b. FEDERATION

- 1) D'Angelo, Anthony, B Custodian for Scott Middle School. Letter Dated: 5/20/2019. Reason: Personal. Effective: 6/3/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Bolko, Linda, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 2) Browne, Phyllis, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 3) Cerra, Christine, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Diamond, Caren, Summer School Nurse for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Eberly, Robert, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Long, Timothy, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 7) Stowell, Sandra, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 8) Van Orden, Jeremiah, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

b. FEDERATION

- 1) Mascherino, Sharon, 3 Hour Food Service General Utility Worker for King's Highway Elementary School. Posted: 1/22/2019. Salary: \$13.66/hour (\$14.66/hour after 520-hour probation period). Effective: TBD. SP4: Approved. Pending 168 Forms.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Borda, Anthony, Teacher for the Coatesville Area Intermediate High School. Effective: 4/8/2019—6/7/2019.
- 2) Cooper, Victoria, Teacher for the Coatesville Area Intermediate High School. Effective: 8/19/2019—1/23/2020.

Motion: James Hills

Second: Brandon Rhone

Vote: 9-0-0

2. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

A. **Confidential Services Contract – Bayada Home Health Care, Inc. – 1001119**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Services Contract with Bayada HHC for 1001119, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 9-0-0

B. **Confidential Services Contract – Bayada Home Health Care, Inc. – 10006868**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Services Contract with Bayada HHC for 10006868, as presented. ([Confidential Enclosure](#))

Motion: Ann Wuertz

Second: Robert Marshall

Vote: 9-0-0

C. **Adjudication 10011851**

**RECOMMENDED MOTION:** That the Board of School Directors approve adjudication 10011851, as presented.

Motion: Robert Marshall

Second: Ann Wuertz

Vote: 8-1-0

Opposed: Siedenbuehl



**D. Adjudication 10016580**

**RECOMMENDED MOTION:** That the Board of School Directors approve adjudication 10016580, as presented.

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 8-1-0

Opposed: Siedenbuehl

**3. OPERATIONS COMMITTEE (Ann Wuertz, Chair)**

**A. Request to Waive Fees – Coaching Victory Basketball Tournament – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$1,734 for use of the facilities at CASH on June 8<sup>th</sup> and 9<sup>th</sup>. The organization is willing to pay custodial fees in the amount of \$858. ([Enclosure](#))

**B. Request to Waive Fees – Coaching Victory Basketball Tournament – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$2,070 for use of the facilities at Scott on June 8<sup>th</sup> and 9<sup>th</sup>. The organization is willing to pay custodial fees in the amount of \$858. ([Enclosure](#))

**C. Request to Waive Fees – Coaching Victory Tournament – Rainbow Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$1,286 for use of the facilities at Rainbow on June 8<sup>th</sup> and 9<sup>th</sup>. The organization is willing to pay custodial fees in the amount of \$858. ([Enclosure](#))

**4. POLICY COMMITTEE (Robert Marshall, Jr., Chair)**

**A. Policy 810.3 - School Vehicle Drivers – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 810.3, as presented. ([Enclosure](#))

**B. Policy 627 – District Initiated Real Estate Tax Assessment Appeals – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 627, as presented. ([Enclosure](#))

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

1. Patty Shesko
2. Ralph Simpson – Lincoln U. Recruitment
3. Layne Taylor – Curriculum & Discipline
4. CATA
5. Katie Hadzor - Teachers
6. Danielle Ruttman
7. Vince Rose – Thank you!
8. Erin Scheivert – Board Comments
9. Kerri Verna – Dismissal Resolution
10. Kathryn Courreges - Taxes

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:51 p.m. on a motion by Brandon Rhone and seconded by Tom Keech.

Respectfully submitted,

---

Karen M. Hall, School Board Secretary

*Anyone wishing to view the video of this meeting may do so by visiting our website.*